

PARKISSIMO HOCKEY LEAGUE

CONSTITUTION

Parkissimo Hockey League (PHL) Constitution

The organization formed to coordinate the local activities of the Manitoba Amateur Hockey Association (MAHA), also referred to as Hockey Manitoba, will be called the Parkissimo Hockey League and herein referred to as the PHL or the League.

1) Objectives

- To adhere to all by-laws, regulations, rules, and procedures as stated in the MAHA / Hockey Manitoba constitution.
- To provide an equal opportunity for PHL participants to develop their hockey skills, concepts of cooperation, and moral values, while instilling the love of the game.
- To provide a safe and fun opportunity for players, coaches, volunteers, officials, and spectators to experience fellowship and community pride.
- To ensure fair play and fair competition for all age groups by promoting good sportsmanship by all stakeholders.
- To encourage and foster amateur hockey within the League.

2) PHL Executive Rotation

- Associations who withdraw from the League but maintain membership shall have their position maintained for the rotation order, except if they withdraw in the year in which they are the Executive or preceding the year they are the Executive. In which case the Association will be placed second from the top.
- The rotation is as follows:

01 - Tri-Valley	05 - Strathclair	09 - Shoal Lake	13 - Neepawa
02 - Rivers	06 - Elkhorn	10 - Miniota	14 - McCreary
03 - Minnedosa	07 - EOS	11 - Virden	15 - Waywayseecappo
04 - Russell	08 - Birtle	12 - Hamiota	

  - Tri-Valley consists of Rossburn, Foxwarren, and St. Lazare.
  - EOS consists of Erickson, Onanole, and Sandy Lake.

3) PHL Executive

- It is expected that a committee consists of at least:
  - President
  - Vice President
  - Treasurer
  - Secretary

4) PHL Executive Member Duties

- President
  - Chair all PHL Executive and Annual General Meetings.
  - Designate/Delegate authority to any member of the Executive.
  - Assign new responsibilities to members as necessary to ensure equitable distribution.
  - Administrative rights to PHL communications.
  - Any duties as assigned.

- Vice President
  - Attend all PHL Executive and Annual General Meetings.
  - Assist the President in all duties.
  - In the event of absence of the President, assume all duties of the President.
  - Any duties as assigned.
- Treasurer
  - Attend all PHL Executive and Annual General Meetings.
  - Organize and administer all financial duties of PHL.
  - Keep an accurate and up-to-date record of all financial transactions.
  - Prepare a financial statement for Executive and Annual General Meetings.
  - Provide a financial report and reconciliation of cheques at each meeting.
  - Any duties as assigned.
- Secretary
  - Attend all PHL Executive and Annual General Meetings.
  - Record all PHL meetings, both Executive and Annual General, keeping accurate files, and sending out minutes to members of the Executive.
  - Any duties as assigned.

5) By-Laws

- All Hockey Manitoba directives, as indicated in the annual Hockey Manitoba Handbook, will be incorporated into the workings of the PHL.
- All coaches have access to the PHL Constitution and abide by its rules and guidelines.
- All games must start on time unless previously arranged by mutual agreement of the coaches involved.
- Annual league fees will be determined at league meetings. Fees are to be paid per organization and are to be sent with each Association's players lists. Fees are to be made payable to the Parkissimo Hockey League. Associations that do not want to take the books or put their names on the rotation list will have to pay double the fees.
- Forfeiture of bond if league fees are not paid by December 15.
- Each association will provide a contact person for each team and playing dates for each category. Dates of Association minor hockey tournaments are to be included with player lists.
- A player may only play on one team in any one category.
- Associations applying to enter the League shall apply in writing to the League prior to the fall meeting and a delegation from the Association must be present at that meeting. No applications will be accepted after the fall meeting.
- After the season is complete and the standings are final, the past game sheets and rosters shall be destroyed. All other records shall be kept indefinitely.
- One vote per member association.
- Only the PHL members shall have a vote at regular PHL meetings.
- The constitution of the PHL cannot be altered except at an Annual General Meeting (AGM) and a written, complete description of the proposed alteration must be received by the Executive at least two weeks in advance of the day of the meeting.

- An amendment to this constitution can only be made at an Annual General Meeting by a two-thirds (2/3) majority of the members voting thereon.
- No Executive member shall be allowed to take part in the discussion of or vote on an issue where he/she is involved as a parent/guardian or in a position for personal gain.
- A member in this instance will be required to leave the meeting until the matter is settled. If any other Executive member feels that the potential conflict of interest may exist relating to a fellow Executive member, he/she shall raise this as a question and the Executive as a group should decide whether a conflict exists.
- If an existing Executive member is to resign, be asked to step down, or for other reasons not be able to fulfill their duties, the responsibilities related to the position shall be evenly distributed among the remaining Executive until the next Annual General Meeting.
- Executive duties are for one-year terms.

6) Procedure Manual

- The Procedure Manual is a separate document develop to assist the League and MHAs in operating guidelines for each age category set out by the Parkissimo Hockey League.
- The manual will be reviewed at Annual General Meetings to ensure each age category is aligned with current Hockey Manitoba and Hockey Canada rules and guidelines.
- The Procedure Manual can be revised without the PHL Constitution needing revision.

7) Regular Season and Playoffs

- Formats for the regular season and playoffs will vary from year to year with the number of teams in each age category constantly fluctuating.
- Regular season and playoff formats will be determined by the League.

8) Meetings

- The League will hold no less than two (2) meetings per year.
- The President shall call Executive meetings throughout the year, as the need arises.
- The President shall call and chair Annual General Meetings prior to and after the fall hockey season. Date will be set according to League and Hockey Manitoba guidelines. In response to any perceived need for public input/information, the President may call general meetings as required.
- Annual General Meetings are an opportunity to respond to concerns and report details regarding ideas, initiatives, and policy changes in relation to PHL operations.
    - To vote on items or motions brought forward by the Executive or from the floor.
    - To establish any procedures deemed necessary for the administration development of the PHL.
    - To examine and make any decision deemed necessary with regards to the financial statement.
    - Only PHL members will be allowed to vote.

9) Fees and Bonds

- Each association will post a bond of $500.00 to abide by the rules of the PHL Constitution. This bond is to be submitted to the Secretary upon joining the League.
- An association that violates the Constitution will forfeit its bond to the League.
- If a forfeit of bond occurs, another bond of equal value must be posted before any team from that association may compete.
- All Parkissimo Hockey League participants, member or not, will be fined $100.00 if they do not have representation at a meeting.
- In the case of defaulted games, the League President is to be notified. The offending association will be fined $600.00 with the association affected receiving $500.00 and the League receiving $100.00. Until such time the fines are paid, the offending Minor Hockey Association shall be suspended from play.
- A team that drops from the League less than two weeks prior to the League start date will forfeit its association bond.

10) Appeals and Grievances

- Any league game conflict must be submitted within 48 hours to the League President in writing. The President shall refer any such appeal to the Dispute Resolution Committee for ruling.
- All appeals and grievances will be discussed and resolved by the Dispute Resolution Committee.
- The Dispute Resolution Committee shall consist of the following three (3) members:
  - Current PHL President, Incoming PHL President, and past Association representative.
- No Executive member shall be permitted to take part in the discussion of or vote on an appeal or grievance in which he/she is involved in. A member in this instance will be required to leave the meeting until a decision is made.

11) Contact Information

- Email Address
  - parkissimo@gmail.com
- Website
  - http://parkissimo.ca/
- Social Media - Facebook
  - https://www.facebook.com/groups/500568768104759

12) Amendments to the PHL Constitution

- Revised and adopted October 06, 2004, by Parkissimo Hockey League.
- Revised and adopted October 04, 2006, by Parkissimo Hockey League.
- Revised and adopted April 04, 2007, by Parkissimo Hockey League.
- Revised and adopted April 08, 2009, by Parkissimo Hockey League.
- Revised and adopted April 11, 2011, by Parkissimo Hockey League.
- Revised and adopted November 01, 2011, by Parkissimo Hockey League.
- Revised and adopted April 08, 2015, by Parkissimo Hockey League.

- Revised and adopted October 01, 2018, by Parkissimo Hockey League.
- Revised and adopted September 14, 2022, by Parkissimo Hockey League.